

## Mellor Parish Council Minutes

Thursday 2nd June 2023 7.00pm St Mary's C of E Primary School, Brundhurst Fold, Mellor BB2 7JT

Local Government Act 1972

In attendance - Cllrs Venables- Chair, Barnes-Vice Chair, Colborn, O'Grady, Mellor & Walsh & two members of the public.

1, To receive apologies for absence

Absent – John Fletcher, Apologies accepted from Cllr Brunskill

2, To receive declarations of pecuniary or personal interest

Cllr Venables – employee of the school.

3 Adjournment for Public Session (max 5 minutes per person) Members of the public are reminded that this is the only time allocated allowing them to speak at the meeting.

Update received from a resident regarding Stanley House/ Glass Marquee licensing review by RVBC postponed to 30.06.23, engagement with RVBC Environmental Service monitoring, and appropriateness of acoustics report & vicinity carried out.

Further comment from another resident corroborated by parish councillors regarding fireworks between 11pm and 1.30 am.

Update from a resident that the applicants for The Stud have appealed the planning decision

4 To resolve and confirm the Minutes of the Mellor Parish Council meeting held on the 18th May 2023.

RESOLVED to be published on website and noticeboards.

5 Matters arising not covered in the agenda (for information only)

No matters arising

6 To consider and approve any arrangements with regarding two casual vacancies. Casual vacancies note to be published and submitted to RVBC

RESOLVED - Notice of Casual Vacancies to be posted on website & noticeboards & July agenda item for co-option.

7 Bank mandate update Cllr Venables

Confirmation from Lloyds Bank of additional signatories outstanding.

8 To consider and approve any response to be made to Planning Applications (if any)

Residents update regarding The Stud noted, Cllr O'Grady will re-submit original letter of observations and considerations.

9. A Stanley House AF Events noise nuisance update meeting deferred until 3rd June 2033. Update Cllr Brunskill

No update from Cllr Brunskill although residents' comments noted.

10. To consider and approve any updates from the grassed area WP  
Cllr Venables to obtain new quotes for revised fence measurements.

11. Internal Audit Update Cllr Venables

Internal Audit will be finished by 13/06 /23

12 To consider and approve any updates regarding the installation of Spids. Cllr Venables

Church Lane and Mellor Lane identified as suitable locations. More locations to be identified & considered as SPID locations rotated, contact with other local PC's

13. War Memorial update Cllr Venables

A resident volunteered to provide and apply weed killer. Type of weed killer to be determined before use as must be bee friendly.

14 Update on our Policies and Procedure's

Cllr O 'Grady to review and feedback on progress as a rolling programme.

New policy on website housekeeping agreed -6 year limit on website.

RESOLVED – Cllr O 'Grady to remove outdated public announcements and news items over 12months old.

15. Parish Councillors Training Update

Each Councillor to review training available on LALC and report back.

16. Finance Matters

Bank Balance

i. £85111.87 at 31.05.23

iii. CHQ 001804 LALC membership £411.70 deferred from 18th May Agenda

Approved

iv. Easyweb DIRECT DEBIT £33.60

Approved

v. To approve payment of School booking invoice £275.00 (11 sessions 2022/Feb2023) for Parish Council meetings etc

Approved

vi. To clarify the 365 Subscription -Cllr O'Grady asked to remove credit card details for renewal payments and cancel subscriptions for ex- council members & staff and set up new payment method.

vii. Finance and Assets Update Inc. precept and to appoint a further member onto the FA committee

Deferred until July Meeting

viii. Online banking update

Cllr Colborn to contact ex-councillor who arranged online banking.

17 To receive reports of meetings

18. LCC report- Cllr Schofield not in attendance

19. RVBC Report by Cllr Brunskill and Cllr Walsh

Cllr Wash informed that new roles not yet assigned.

20. Mellor Community Association update

21. Also to consider a second MPC representative for MCA

Deferred until July Meeting

22. Update on our Declaration of Acceptance of Office Cllr Walsh

Thank you to Cllr Walsh for arranging delivery of Declaration of Acceptance forms to RVBC within due date.

23. To consider and approve any arrangements for staff recruitment, the process and responsibility for recruitment. This is a staff matter to be discussed excluding members of the press and public.

Clerk vacancy to be advertised widely.

24. To discuss any further issues.

Cllr Barnes – informed council of query from a member of public which has been re-directed to P. Wallace – Chair of MVH.

---

25. Note that the next schedule meeting of the Parish Council Will be held on Thursday 6th July 2023 at 7pm